Monroe County Early Intervention Program
Providers in Partnership (PIP) Meeting
June 15, 2011
2:00-4:30pm
Rochester Childfirst Network
941 South Ave.
Rochester, NY 14620
278-1895

AGENDA

Scribe- BG
Facilitator- DT
Timekeeper- EIOD

Structure of PIP meeting   AMS   5 min

Presentation on community resource   Trista Wilson 15 min
Trista Wilson, ARC of Monroe, Special Sitters Program

Review of Minutes   All   5 min

Announcements / Sharing   All   15 min
- Introductions
- OSC Agencies- new Service Coordinators (OSC's); Provider Agencies & County- any new providers or ISC's
- EIOD fax numbers for program reviews
  Chasa Petroski 324-1744; Cindy Mizerny 324-1750
  Kristin Kane 324-1743
- BEI@health.state.ny.us Request from state that questions be sent to this e-mail Address
- NYEIS Help Desk NYEIS@cma.com or 1-518-640-8390
- Commerce Accounts Management System for difficulties with your HPN or HIN account and/or to re-set your account password. 1-866-529-1890
- Inform the following people of changes in contact info:
  - County- Denise Edelman dedelman@monroecounty.gov and cc Ann Marie Stephan astephan@monroecounty.gov (for EI and preschool providers) and Lynda Siemer lsiemer@monroecounty.gov (if you are a preschool provider)
  - County- MCPurchasing@monroecounty.gov; dcowan@monroecounty.gov (Controller's Office)
  - NYSDOH Provider Approval Unit- Nancy Mabie NVM03@health.state.ny.us
  - HEG- Cathy Mc Millen cmcmillen@heginc.com
- BG to circulate 2 lists- Independents by disciplines & Agencies by discipline

Follow Up on Action Items from Previous Meeting   AMS   10 min
- Please send Ann Marie the number of staff (FTE's) by discipline by 5/20. Building Blocks, CAFL, CCHS, Eating for You, LEAP, RCN, SBS, & U of R
- Please send Ann Marie the most current list of staff rosters including name of each provider and their discipline within the next 2 weeks.
- AMS to send Instructions for Completing the Provider Availability Grid again.
- AMS to remind transportation companies that they do not need new IFSP's.
- Strong Museum Passes
- 837 Electronic Claiming (agenda item)

- AMS to send instructions for entering script info into Ksystems
- Make-up vs. missed sessions. Review general guidance. (agenda item)
- Ending services- Provider Guidelines (agenda item)
- Please send Ann Marie the list of Medicaid in Education Training Year One for your agency with name of staff person; discipline or role; date they took training, and whether they took it on-line or in-person. Only 8 names remain unaccounted for- **Do you recognize these providers?**
  Kathryn Furner; Annie Gray; Emily Healy; Shawna Kabot; Jill Kovalec; Katherine Lyle; Kristin Ray; Alycia Roets.

Agenda:

- Both EI & Preschool   AMS   10 min
  - Provider Updates (* indicates new changes; the rest are reminders)
    ARC of Orleans- no longer providing EI evals or home and community based services effective 6/1/11; will continue to provide center-based services
    *CAFL- 1 PT to start in July and 1 in Sept.
    *Communication Center for Hearing & Speech- effective immediately, *CCHS can be assigned as a provider for Special Education
    *Joan Fisher- Independent OT- no longer contracted with Monroe County for EI (effective 6/30/11) and preschool (effective 8/31/11)
    *FRC- Diane Potter, OSC. Generally M's & W's- hours will vary
    *Kim Guche- Independent SLP- will no longer be providing EI services effective 8/31/11; will continue providing preschool services for Monroe County
    *LEAP- will be doing MDEs for EI effective 6/20/11
    Mary Cariola- will no longer be providing EI services effective 8/31/11
    *Monroe 2 BOCES- no longer providing preschool evals (effective 7/1/11) and will no longer be providing the autism class (effective 9/1/11); will continue to provide all other services
    *Step By Step- losing 1.5 PT's

  - Provider Availability Grid
    https://www.editgrid.com/mceip/rschumac/Provider_Availability
    If you have not yet done so, please e-mail Renee Schumacher at rschumac@hillside.com so she can provide you with access to the site. Please update the Grid weekly as SC's & CPSE Chairs use it as a reference.

- EI   AMS   25 min
  - EI All County Conference Call
    (Autism Research Grant; Child & Family Outcome Webinar; Monitoring Activities; state training; AT Guidance Document; Proposed Rule-Making; Billable/Non-billable Guidance Document) (AMS)
  - EICC Meeting- updates from Mike (AMS)
  - ARRA- training opportunity for providers; update on overall ARRA budget
  - LEICC meeting- 6/29/11- Purpose of meeting & purpose of provider/parent pair visiting the local offices of NYS Assemblymen & Senators. (AMS)
  - Make-up vs. missed visits (CM)
  - Ending Services- Provider Guidelines (BG)
  - Provider Fair- fall; Cindy M- county contact (CM)

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- Preschool Updates AMS 15 min
  - Kinney- script info; Provider can run an eligibility report in Ksystems to identify which children are Medicaid eligible and need script info entered. Recommendation to begin entering September '10-present & them go back and enter July & August '10.
  - Transportation- provider can send the transportation provider the 1 page sheet from IEP direct labeled vs. the entire IEP; the Special Services Transportation form; and the STAC. The annual dilemma of children's CPSE meetings going through the end of June, but the deadline for providers to send the aforementioned forms to transportation companies has past. Recommendation- If you know the names of the children who will be receiving summer services at your program, please send a list of those children's names and their addresses to the transportation company as an FYI and "heads up" that they will need to be added to the routes.
  - CPSE retreat- August '11
  - Medicaid In Education Training Year Two for Relevant Employees
    In order to fulfill the responsibilities of the new Medicaid SPA compliance agreement, **districts, counties and providers with untrained Medicaid Relevant Employees will not be allowed to bill.** We must have full compliance on this matter.

    To register for the in-person training go to the link below:
    https://spreadsheets.google.com/a/g.monroe.edu/viewform?hl=en&ndplr=1&formkey=dFlJTzlueFB2TVR5bDMwYl8wU3gxUkE6MA#gid=2
    Mandatory in person attendance is required for Medicaid Compliance Officers, School Business Officials, PPS/Special Education Directors, and Medicaid Billing Clerks. All other relevant employees must attend either an online or in person session.

    To take the on-line training go to the link below:
    http://www.oms.nysed.gov/medicaid/online_training3.html

- Topic for discussion- cognitive development & evaluations Gail D/All 20 min

- NYEIS County Staff 20 min
  - Attachment feature; EI Diagnosis Code form; NYEIS Process Flow for Evaluators; 837 Electronic Claiming

- Other & identify topics for future meetings ALL 10 min

Next Meeting: Wed, July 20th, 2:00-4:30pm at Communication Center for Hearing and Speech, 150 Lettington St., Gates, NY 14624